

### Goal/Objective Project

Need: Stringent collection analysis to accommodate upcoming media center move.

The Media Center at SEMS is projected to move to a new location sometime between Spring Break and the start of the 2011-2012 school year. The collection must be stream-lined for the best usage of the new facility. The new facility does not have the same amount of shelving, limiting the collection in various areas. The media specialist feels the current collection development plan inclusive of a 5-7 year weeding plan has been well-maintained, and has spent more time doing a more extensive analysis in preparation for the move. Due to this more extensive analysis and assessment of the collection, last year's collection development plan (the analysis, assessment and weeding of the 900's) was only completed through the 930's.

Goal/Objective: The Goal/objective is to analyze the non-fiction collection, call numbers 940-999.

Steps:

1. Run Collection Age Reports to determine outdated materials.
2. Pull those items from the collection.
3. Evaluate these pulled items by comparing them to items suggested for replacement by the vendor who did an analysis of the collection and updated materials.
4. Weed as appropriate.
5. Integrate new materials into the collection.
6. Evaluate Reference for integration into non-fiction collection.

Outcome: A completed collection analysis of the non-fiction materials that integrates new materials into the collection, removes outdated materials, and reclassifies Reference materials into the non-fiction collection as deemed appropriate.